

**RECORD OF THE LITTLETON & HARESTOCK  
ANNUAL PARISH COUNCIL MEETING  
held on Wednesday 12<sup>th</sup> June 2019  
at the Sports Pavilion, Littleton Recreation Ground**

**Present:** Mr J Biddlecombe (Acting Chairman), Mrs J Burgess, Mrs H Saunders, Cllr K Learney and Mrs L Fielding (Clerk)

**19-029 Apologies for Absence**

Cllr S Godfrey, Cllr A Weir, Cllr J Warwick, Cllr C Horrill, Cllr P Cunningham, Mr R Warren.

**19-030 Declarations of Interest**

Mrs J Burgess declared an interest in a planning application for 7 North Drive.

**19-031 Minutes of the meeting held 13th May 2019**

The minutes of the meeting of 13th May 2019 were presented and it was proposed by Cllr K Learney and seconded by Mrs H Saunders that the minutes be accepted. **RESOLVED:** That the minutes of the meeting held 13th May 2019 be approved.

Note: These minutes (12th June 2019) are draft until approved and signed at the Parish Council meeting on the 8th July 2019.

**19-032 Matters Arising**

The clerk reported that there had been some interest from a Littleton resident for the volunteer post of Tree Warden, and this is currently being followed up.

**19-033 Co-option of New Councillors**

The clerk read out an email from Mrs A Neilson who is no longer in a position to stand for councillor as she is selling her property in Littleton. However, she would like to continue as a volunteer focusing on the Littleton and Bradley Rd play areas.

The councillors wished to thank Mrs A Neilson for all her work on the Parish Council and were very pleased to hear that she was planning to continue to support the Parish Council.

**19-034 Public Participation**

Mrs H Saunders raised an issue on behalf of a parishioner who was concerned about the Andover Rd and the potential understanding that all were in favour of the road staying open. This was not the case and the parishioner wanted to ask the Parish Council what the best way to inform decision makers was. It was proposed that the parishioner should attend the next King's Barton Forum on July 15th which is now being chaired by Cllr Jane Rutter.

**19-035 Police Report**

PCSO Bidle was unable to attend but sent the following report:-

This report details incidents from 08/05/2019 – 10/06/2019

Anti-Social Behaviour: No reports of Anti-social Behaviour in Littleton or Harestock.

Burglary: Report of Burglary 21/05/2019 Andover road retail park, Theft of Power Tools from warehouse. Criminal Damage: On 31/05/2019 Criminal Damage reported, Sliding door pulled off hinges of Taxi on Harestock road, Under investigation. Between 17/05/2019 – 03/06/2019 Criminal Damage reported Harestock Primary school, trees in the school grounds have been snapped off and decimated. Drugs: No reports of Drugs in Littleton or Harestock. Theft from motor vehicle: Between 23/05/2019 – 04/06/2019 report of Power Tools stolen from works van, Priors Dean Road. Theft of pedal cycle: No reports of Theft of pedal cycles. Theft of vehicle: No reports of Theft of Vehicle.

### **19-036 Military Report: Sir John Moore Barracks/Worthy Down**

WO1 (RSM) Scott was not present and no matters were raised concerning the military. However Mrs J Burgess noted that there had not been a report for some months and she agreed to contact the commanding officer to investigate

### **19-037 Planning**

The planning schedule for May was circulated and discussed. There were objections raised for 19/00818/HOU (Drovers Way, Stud Lane, Crawley) and 19/01029/HOU (2 Dale Close, Littleton), and no objections for 19/00921/TPO (Line Tree House, North Drive, Littleton), 19/01030/TPO (20 Dale Close, Littleton) and 19/01048/TPO) The Pump House, Main Rd, Littleton). Applications 19/00759/TPO, 19/0000337/FUL and 19/00495/LDC previously reviewed in the last council meeting have now been approved by WCC. Additionally the application 19/00474/FUL (Valetta, Dean Down Drove) had been modified and the council approved the updated application.

Mrs H Saunders reported that a resident in Harestock Close had removed two mature beech trees which leaves a large gap in a row of beech trees which is visible on the Harestock Rd. Emergency TPO's have now been granted for the rest of the trees. Mrs J Burgess asked about a previous planning application to deal with some Monkey Puzzle Trees on North Drive, and how long the owners had before they need to re-instate another tree. This was thought to be around one year and potentially best done in the Autumn. Mr J Biddlecombe highlighted the need to review the Littleton Village Design Statement given that Winchester City Council are producing a new district plan. He advised that the Parish Council doesn't have the expertise or band-width to do this, and that since there is already a reservation of £2,500 in the budget he would like to contact outside consultants. This was agreed and it was proposed that he contact Jenny Nell in the Winchester City Strategic Planning Office for some advice.

### **19-038 Barton Farm Development**

It was noted that Cllr Jane Rutter was the new chair for Barton Farm Forum. Mrs H Saunders reported that she was unable to attend the next meeting but had contacted Mr R Warren as backup. Cllr K Learney reported that a cycle route from Harestock to the Railway bridge which had previously been overlooked was now being planned. A South Wonston resident had emailed the Parish Council with a concern that planned and newly developed cycle and pedestrian routes meant that bus routes were being dropped, and that actually school children were not using the new routes as originally anticipated. The Parish Council understood the concern, although they have personally seen the routes being used for leisure purposes, especially during the early evening. They agreed to monitor the situation, and the clerk was asked to reply to the South Wonston resident.

### **19-039 Littleton & Harestock Show**

Mrs H Saunders asked the clerk to investigate more prominent and friendly name badges for use during the show, potentially with a parish council logo. It was noted that there had been a logo/design a flag competition in the past and the clerk was asked to pursue this for use on the name badges.

It was agreed that a decision on the use of a gazebo/pitch or other options for attendance at the show would be made at the next Parish Council meeting.

### **19-040 County Councillor's Report**

Cllr J Warwick was unable to attend the meeting but sent the following report:-

1. The HCC County Councillor Grant fund opened on 1st June for applications up to £1000 from each parish across the Downlands Division. Further details are available on [www.hants.gov.uk](http://www.hants.gov.uk) (search County Councillor Grants)
2. Please do take part in County Council's consultation: Balancing the Budget for 2020-2021. The online response form is at [www.hants.gov.uk/balancingthebudget](http://www.hants.gov.uk/balancingthebudget). Paper copies can be requested by emailing [insight@hants.gov.uk](mailto:insight@hants.gov.uk) or calling 0300 555 1375 and will also be available from local Hampshire libraries.
3. HCC has adopted an electric vehicle-charging framework for the public sector estate (eg schools and libraries) to help facilitate new charging points across the county. The county council is also exploring options for those properties without off road parking that require kerbside vehicle charging.
4. Last week's D-Day celebrations focused on the south coast. There are some interesting articles on the HCC website on the D-Day links with two of Hampshire County Council's recently refurbished Lepe and Royal Victoria Country Parks.
5. Finally I do like this short film –it gives you a great overview of all the activities carried out each day by staff at Hampshire County Council – “A day in the life of Hampshire County Council” <https://www.youtube.com/watch?v=vium8eOLTgc&feature=share>

### **19-041 District Councillors' Report:**

Cllr K Learney reported that Biffa were experiencing problem with bin collections due to breakdowns of vehicles and high staff turnover. Winchester City Council had met with Biffa and actions are in place to resolve the situation. Financial penalties could be imposed however Biffa are already investing significant sums, and none of the actions are costing tax payers money. The Winchester City cabinet have declared a climate emergency, and there are increasing council actions to enable net carbon zero to be achieved. This is the councils top priority, next to that they are focusing on balancing the budget as there are a number of projects which will cost significant amount of money included the new leisure centre, the new home building program, and the work for station approach. The third priority is providing homes for all, and particularly providing appropriate homes for people within the district, as opposed to large homes being built for people outside the district to move into.

Cllr K Learney reported that she would be responsible for Housing and Asset Management on the cabinet and Cllr A Weir for the local economy.

Mrs H Saunders asked about the impact on student housing, and Cllr K Learney noted that Cllr K Porter is very keen to include this in the local plan. Cllr K Learney also noted that the plan for Winchester includes the Harestock area, and that they are likely to include a document similar to a Village Design Statement to cover Harestock.

## 19-042 Sub-Committees and Other Reports

### a) Website

The Parish clerk reported that she is very happy with the new system for updating the website, and that the webmaster is working hard to both upload the necessary documents and improve the site in general.

### b) Finance

#### i. Latest Payments

The latest payments list for May was presented for consideration and, after some discussion, was accepted. It was therefore proposed by Mrs H Saunders, seconded by Cllr K Learney and RESOLVED – That payments totalling £6,309.39 on the May payments schedule should be paid.

#### ii. Playground work authorisation

Mrs H Saunders presented three quotes for playground work

- Repair work to crow's nest chain climbing net – WCC – £246.51 inc VAT
- New swing barriers at Littleton playground – Vitaplay – £977.44 plus VAT
- Remedial work in Bradley Rd and Littleton playgrounds – Vitaplay – £1763.15 plus VAT

The councillors reviewed the quotes and asked for the work on the bearings for the double rower to be removed from the third quote reducing the work in that quote to £966.15 plus VAT, and with that modification it was proposed by Mr J Biddlecombe, seconded by Mrs J Burgess and RESOLVED that the work should go ahead on all three quotes.

#### iii. Financial Regulations

The clerk noted that there is now only one councillor responsible for playgrounds and this causes an issue as the Financial Regulations state that two councillors responsible for playgrounds can authorise work on the playgrounds up to £1000. It was therefore suggested that the wording be changed in the regulations such that one councillor with responsibility for playgrounds in conjunction with the clerk can authorise work on playgrounds up to £1000. This was voted on and approved unanimously.

#### iv. CIL funding

The clerk reminded the Parish Council that Community Infrastructure Levy funding had been received in 2018/19 which had not been earmarked for specific work yet, this included £8,381.43 from Harestock developments and £2,125.81 from Littleton developments. A number of suggestions were discussed, and the clerk was asked to investigate the possibility of moving the bus shelter in Bradley Rd 180 degrees around in order to allow for better protection from the wind and rain. Cllr K Learney and Mrs H Saunders would also review other work required in Harestock.

### c) Environment:

Mrs H Saunders noted that rats are becoming bold in Harestock again, and Cllr K Learney suggested use of commercially available rat traps. Mrs H Saunders also reported the grass and overgrown trees at Andover Rd/Wellhouse Lane which she will further investigate. Mr J Biddlecombe was also pleased to report that the signboard on Stud Lane has now been cleaned by Hampshire Highways.

### d) Playgrounds:

Mrs H Saunders suggested that the clerk investigate the use of recycled plastic benches to replace the Bradley Rd playground bench. The clerk reported that she had asked for a quote to repair the fence in Littleton playground that keeps being stamped down to the

ground. Mr J Biddlecombe suggested we reconsider the use of a gate there, with potentially a second barrier so children can't run out into moving cars.

e) Millennium Memorial Hall:

Mrs J Burgess reminded councillors about the 20th anniversary event on the 22nd July and said they were currently looking for first aiders.

The councillors also noted that this was an opportunity advertise the vacancies for Parish Councillors. It was agreed that the Parish Council would borrow Mr J Biddlecombe's gazebo, and the clerk would produce posters for the event, and also for distribution in the Harestock area including the parent's notice board at Henry Beaufort school. Mrs J Burgess agreed to contact the hall trustees to get agreement for the council to promote Parish Councillor vacancies at their event.

Mrs J Burgess also reported that the hall booking were doing well, and she would like to see the playgroup have the opportunity for an extra half day so that local parents do not need to send their children to two different childcare providers. It was noted that the wall in front of the hall had been knocked down by a car, and this has been reported to the Hall Manager. To prevent this in future she stated it would be a good idea to install metal barriers on the wall at the same time as it is replaced, and she will discuss this with the Hall Manager.

f) Pavilion, Sports Club & Recreation Ground:

Mrs J Burgess reported that she attended her first meeting of the Sports Club and she was impressed with the facilities there. Mrs H Saunders presented some sample designs for a new weather vane, and it was also noted that the clock needs to be cleaned up and have a service. The clerk was asked to further investigate both the vane and the clock service as the work would need to be done by contractors with appropriate insurance.

The clerk was also asked to replace the barrier key lock with a new security padlock.

g) Transport, Traffic & Civil Engineering:

Mrs J Burgess raised a concern that the local planning team do not seem to be considering the risk of flooding when approving planning applications, and that this is something she would like to raise at the next flood alleviation meeting with Gloria Kwaw. The clerk was asked to find out when the next meeting was.

h) Pond/island opposite:

It was noted that the pond was very green and the clerk was asked to investigate.

**19-043 Items for noting, AOB or for inclusion on next month's agenda**

Nil

**19-044 Date of Next Meeting:**

8th July 2019 in the Millennium Memorial Hall, Littleton at 7.00pm.