

**MINUTES OF THE LITTLETON & HARESTOCK  
PARISH COUNCIL MEETING  
held on Monday 12<sup>th</sup> November 2018  
at the Henry Beaufort School, Harestock.**

**Present:** Mr J Biddlecombe (Acting Chairman), Mrs J Burgess, Mr D Fountain, Mr R Warren, Mrs A Neilson, Mrs H Saunders, Mrs L Fielding (Clerk)

Also: Julie Pinnock (WCC) and one member of the public.

**18-105 Apologies for Absence**

Mr P Cunningham, Ms K Learney, Mr G Sallis, Mr J Mead, Cllr Horrill (WCC), Cllr Weir (WCC), Cllr Warwick (HCC), Jan Scott and PCSO Bidle sent their apologies.

**18-106 Declarations of Interest**

Nil

**18-107 Minutes of the meeting held 8th October 2018**

The minutes of the meeting of 8th October 2018 were presented and accepted. It was proposed by Mr D Fountain and seconded by Mrs A Neilson that the minutes be accepted. RESOLVED: That the minutes of the meeting held 8th October 2018 be approved.

**18-108 Matters Arising:**

Nil

**18-109 Military Report: Sir John Moore Barracks/Worthy Down**

WO1 (RSM) Scott was not able to be present but sent the following report:-  
ATR Winchester has been given an extension till Dec 2021 and will continue to train recruits until this time. There are 2 Christmas functions that will take place on camp in Dec, every effort will be made to mitigate excess noise:

1. Officers Mess 08 Dec
2. Cpls Mess 15 Dec – A letter drop will be conducted in the immediate vicinity of our perimeter.

The Camp will be closing down for Christmas leave on 21 Dec and re-open 06 Jan 19.

Mr D Fountain reported that he attended the remembrance parade at the Barracks on Sun 11 Nov 18 and was humbled and proud to do so. He presented a wreath, for which a donation was made by the council to the Royal British Legion allowable under section 137 of the local government act 1972. Mr D Fountain was offered lunch in the officer's mess but was unable to attend due to prior commitments. Mrs J Burgess also reported that she attended the service at St Catherine's Church, Littleton which was very well attended.

**18-110 Public Participation**

Nil.

**18-111 Police Report**

PCSO Bidle was unable to attend but sent the following report:-

This report details incidents from 08/10/2018 – 12/11/2018 Anti-Social Behaviour: No reports of AntiSocial Behaviour in Littleton or Harestock Burglary: Between 13/10/2018 and 14/10/2018 a burglary reported at the Lookout, communal shed broken into and bike stolen. Criminal Damage: No reports of Criminal Damage in Littleton or Harestock. Drugs: No reports of drugs in Littleton or Harestock. Theft from motor vehicle: No reports of Theft from

Motor Vehicle in Littleton or Harestock. Theft of pedal cycle: There have been no reports of Theft of Pedal Cycles in Harestock or Littleton. Theft of vehicle: There have been no reports of Theft of Vehicle from Harestock or Littleton.

It was noted by the council that there had been three issues of vandalism to glass in bus shelters in Weeke, Teg Down and Harestock during the week of Halloween. The glass for the shelter in Harestock has been cleaned away, and Mrs Fielding has a quote for replacing and fitting a new panel at the cost of £435.78 from Queensbury Shelters who put the original shelter in place. The council approved this expense.

### **18-112 Planning**

Julie Pinnock, head of Development Management (Planning) at Winchester City Council presented some slides which covered the National framework within which WCC planning and planning enforcement operates, and the link to the local context at Littleton and Harestock which was well received. Matters arising from this presentation included the need to review the Littleton Village Design Statement, plus some concerns about missed notifications for planning meetings, and planning application notices which Julie will look into.

The planning schedule for October was circulated and discussed. The application for The Red House, Main Rd, Littleton, SO22 6QS had already been approved by WCC as this is normal for proposed works to trees in a conservation area where WCC does not require the tree to have a preservation order put on it. Kingswear, 6 Harestock Road Winchester SO22 6NS was approved by the Parish Council as the proposal appeared to provide an acceptable development for the site. The previous objection to 18/02059/HOU 5 Lyndhurst Close was agreed to be withdrawn as the amended plans showed a rear extension and enlarged porch of similar size to others that the council have permitted in the past. Applications 18/01291/LDC, 18/01746/HOU, 18/02147/TPO and 18/01976/HOU reviewed in previous council meetings have now been approved by WCC; however 18/01793/HOU Barclays, Main Rd was refused by WCC.

### **18-113 Barton Farm Development**

The Barton Farm forum representatives were unable to attend, however Mr P Cunningham sent the following report: A consultation event will be held on 20 Nov at the Kings Barton Sales Centre details where CALA Homes and representatives of the design team will be available to answer questions throughout the afternoon/evening on the emerging reserved matters application for phase 2A. Paul McCulloch made an archaeology presentation at the Kings Barton Forum, an article he wrote for Current Archaeology which provides more information about the work he and his team carried out was emailed to the Parish Council prior to the meeting.

It was noted by the council that recent rain had caused issues with flooding at the works nearer the city, where water was pooling on top of the chalk on the road.

### **18-114 Littleton & Harestock Show**

Mr R Warren reported that the show AGM and dinner was held on the 9th November. The show committee presented cheques of £1,500 to both of the main beneficiaries, Winchester Bereavement Support and the Hampshire and Isle of Wight Wildlife Trust.

### **18-115 County Councillor's Report**

Cllr Warwick was unable to attend but sent the following report:-

M3 Upgrade - Highways England will shortly be undertaking detailed surveys along the M3 to help inform the Smart Motorway upgrade due to start in March 2020. There are no closures planned during this survey work. I will continue to work with Highways England to ensure that at least one carriageway remains open during the overnight upgrade work and full closures are kept to a minimum. Parish Councils and residents will be kept fully updated of progress and mitigation measures to help reduce traffic noise and speed. Movement Strategy for Winchester - Hampshire County Council and Winchester City Council are developing a strategy to improve how people travel in and around Winchester. The strategy will help the City become a healthier place to live, work and visit. Following initial public consultation and data collection the emerging strategy has been developed which aims to confirm the key priorities and solutions for movement across Winchester. Consultation on the draft strategy will open in mid-November and run until early January. This will be an opportunity for residents, commuters, visitors, businesses and other stakeholders to provide their views and will be used to refine and finalise the Movement Strategy in Spring 2019. You can comment online at [www.hants.gov.uk/winchestermovementstrategy](http://www.hants.gov.uk/winchestermovementstrategy). Winter Salting - There are 43 dedicated winter salting vehicles on 24 hour standby, seven days a week, from 1 October right through until the end of April, to deal with winter conditions. The state-of-the-art salting vehicles are fitted with the latest technology to ensure salting is accurate and efficient, and this includes full GPS guidance and automatic salt delivery. The vehicles also have Euro VI efficient engines and dedicated snow ploughs.

Mr R Warren reported that the County Council were proposing to turn street lighting off at 1am in the morning and there was some concern in the meeting that this could be a trip hazard. Additionally Mr R Warren reported that the residents parking was going to increase from £22 to £50 and that might result in more people using the Harestock car park near the shops to park and then take the bus into town. Mr D Fountain was concerned about the traffic diversion to Harestock Rd due to recent closures in Andover Rd. Although this is an official diversion there was some concern that the road is not well suited for diversions, in particular there is a lack of painted white lines on the road, and overgrown vegetation on the sides of the road would cause problems for two HGV's passing each other. Mrs Fielding was asked to report this back to Jan Warwick.

#### **18-116 District Councillors' Report:**

No reports as the district councillors were unable to attend the meeting.

#### **18-117 Sub-Committees and Other Reports**

a) Finance: Mrs L Fielding reported that there were a number of signatories on the bank mandate that were out of date, and that they could be removed and replaced from existing members of the finance committee. It was therefore proposed by Mr D Fountain and seconded by Mrs A. Neilson that Louise Barnes, Stanley Boyce, James Byrnes, Peter Highfield, Vivienne Morton, Robert Parker and Christopher Tee be removed as signatories and replaced with Mr P Cunningham, Ms Kelsie Learney and Mr G Sallis. It was also suggested that Mrs L Fielding be given a Debit Card in order to allow her to operate the Parish Council's Lloyds Bank account online. It was proposed by Mrs A Nielson and seconded by Mr D. Fountain and resolved that Mrs L Fielding be issued with a Debit Card for the Lloyds Bank account and that :-

1. The business applies to Lloyds Bank plc or Lloyds Bank International Limited (as appropriate) ("the Bank") for the issue of Business Debit Cards to authorise users as determined by the business from time to time. The cards to be subject to the Business Debit Card Term and Conditions a copy of which was produced to the meeting and approved.

2. That any two officers from time to time are authorised to request the Bank to issue Business Debit Cards to certain authorised individuals and are authorised to sign the application form and any other relevant documentation on behalf of the Parish Council.
3. That the Bank is authorised to debit the Organisation's account number that is specified in the application form for the Business Debit Cards with all transactions effected under such Business Debit Cards together with any interest thereon and with any fees for the issue and renewal of such Business Debit Cards and that the Organisation will be responsible for any overdraft so created with interest.
4. The Parish Council acknowledges that the authorised users will be able to access information about the Organisation's account when using a Business Debit Card at an ATM and consents to this disclosure.
5. These resolutions will be governed by and construed in accordance with the law of the country in which our accounts with the Bank are held.

The latest payments and receipts list for October was presented for consideration; Mrs L Fielding noted that her salary was less than last month as two months Pension contribution had been taken out. The payments list was then accepted. It was therefore proposed by Mrs H Saunders and seconded by Mr D Fountain and RESOLVED – That payments totalling £5, 590.64 on the October payments schedule should be paid.

It was proposed to rearrange the next Finance Committee meeting to November 20th at 9:30, Mrs L Fielding to contact the relevant committee members.

b) Environment: It was agreed that Mrs L Fielding would contact Ms K Learney to find out the status of the maintenance work in the Harestock car park and near the shops that had been reported in the last meeting. It was noted that the Harestock shops planting area was looking very good. It was suggested that trimming of the planting area, plus twice yearly maintenance of the island area near the pond could be added to the grounds maintenance contract which Mr J Biddlecombe is currently reviewing. Mrs L Fielding reported that she had found a new handyman and he has been asked to provide an estimate for the glass replacement in the Littleton library, and a better fixing for the bench near the pond. It was suggested that a sign on the phone box be made to indicate that it is a library and Mrs L Fielding will investigate.

c) Playgrounds: There is still an ongoing concern about the grass problem with the Rhino Mulch, Mrs L Fielding has produced some points for a more formal letter but this will not be sent until the repairs on the equipment have been completed. Mrs H Saunders was pleased to report that her articles on the presentation to the families of the poster competition winners and the bench dedication ceremony have now been published in the Hampshire Chronicle. These articles have also been forwarded for inclusion in the Parish magazine, together with information on the adult gym equipment and Christopher Tee's leaving presentation.

d) Millennium Memorial Hall: There is a plan for a 20 year anniversary party in the summer. The trustees are looking into ways to increase usage of the hall.

e) Pavilion, Sports Club & Recreation Ground: Mr J Biddlecombe reported that the work on the overflow car park including the land drain will start on the 13th November. The 3 barrier gates are currently being powder coated and that an order has been placed for the chain replacement but a date for the work has not been provided yet. He has received a quote and pictures from South Coast Fencing for a fence in the gap in the hedge between the overflow car park and the children's playground, however the meeting felt that the proposed fence looked a bit industrial and Mr J Biddlecombe agreed to look into alternatives. Mr D Fountain reported that there is a bowls dinner on 16th November, and a Sport club meeting on Monday 19th November.

- f) Transport, Traffic & Civil Engineering: Mr P Cunningham and Mr J Biddlecombe will attend the Outer Winchester Flood Alleviation meeting on Tuesday 13th November.
- g) Pond/island opposite: Steve Postle has trimmed the area, and planted some new bushes.

**18-118**      **Items for noting, AOB or for inclusion on next month's agenda**  
Nil

**18-119**      **Date of Next Meeting**  
Monday 10th December 2018 in the Millennium Memorial Hall, Littleton at 7.00pm.