

**RECORD OF THE LITTLETON & HARESTOCK
PARISH COUNCIL MEETING
held on Monday 14th September 2020
via Zoom Conference Call**

Present: Cllr S Burgess (Chair), Cllr J Biddlecombe, Cllr J Burgess, Cllr P Cunningham, Cllr R Warren, Cllr K Learney, Cllr P Highfield, Cllr D Tozer, Cllr G Sallis.

In attendance: Mrs. L Fielding (Clerk & RFO) and City Cllr S Godfrey (part-time), City Cllr C Horrill (part-time).

Members of the public: Two (including a Hampshire Chronicle reporter).

20-033: Apologies for Absence

County Cllr J Warwick.

20-034: Declarations of Interest

None.

20-035: Public Participation

A resident raised several issues about local roads, in particular at Andover Rd, Bradley Rd, and Harestock Rd, and it was agreed that Cllr S Burgess would meet with the resident to investigate his concerns. The resident also noted that the Covid-19 traffic schemes in the centre of Winchester are causing significant problems of congestion with particular concerns for emergency vehicles, and he was interested to understand the plans for the green bag replacement. Cllr K Learney reported that the traffic measures on Jewry Street have been shortened which have improved the queues, and the traffic light phasing on Hyde Abbey Rd is going to be investigated which should also help. The green bag replacements will occur in the Spring and leaflets will be distributed with the new bin calendars in the next month.

Action: Cllr S Burgess to arrange an on-site meeting to follow up on a resident's concerns about local roads.

20-036: City Councillors' Report – City Cllr S Godfrey

City Cllr S Godfrey commended Cllr P Cunningham for his work as the Winchester mayor; that despite the Covid-19 restrictions he has still been able to raise important issues and support local causes. The leisure centres at River Park in Winchester and Meadowside in Whitely have now re-opened, both now being operated by Everyone Active who will also be the operator for the new centre at Bar End which opens in the Spring. City Cllr S Godfrey also reported that the WCC cabinet was reviewing the budget for this year where approximately £8m out of £25m had been lost due to the lockdown. Central government has provided £1.7m already, and pledged a further £3.8m towards the extra costs and loss of income, however, there will still be a loss of approximately £4m. The proposal is to delay capital expenditure and use reserves, and it is planned to review the medium-term financial strategy later in the year. City Cllr S Godfrey noted that the publication of the Strategic Options paper, which describes options for development across the district as part of the Winchester Local Plan, has been delayed. Cllr S Godfrey also referred to the inert recycling planning application and noted that Cllr J Porter has already submitted an objection to the application and suggested that the Parish Council might like to ask for it to be discussed by the regulatory committee.

20-037: HCC Aggregate Crusher Planning Applications (20/01188/HCS and 20/01765/HCS)

Cllr S Burgess reported on the two recent aggregate recycling planning applications which had been submitted to Hampshire County Council. The Parish Council had already submitted an objection for the first application at Downs Farm (20/01188/HCS) and following input from Parish Councillors, and a detailed study from Cllr R Warren, Cllr S Burgess prepared a draft response for the second application. He reported that both applications failed to address the issue of the effect of dust and noise on the racehorses at the Littleton Stud, and have not fully understood the implications for the local community.

After further discussion, the Parish Council voted 8-1 in favour of objecting to the inert waste recycling planning application (HCC 20/01765/HCS).

It was decided that Cllr S Burgess would improve the draft planning response document by adding references to Winchester City Local Plan MTRA 4 spatial policy, and emphasising concerns regarding the potential for HGVs taking routes through Littleton and Harestock.

Action: Cllr S Bruggess to revise the LHPC response to 20/01765/HCS and submit it to the HCC planning department.

20-038: City Councillors' Report – City Cllr P Cunningham

Cllr P Cunningham reported there will be a planning briefing to WCC councillors regarding the impact of the Government's Planning white paper on the Winchester City Local Plan process. He also noted that as Mayor he has been able to visit a number of places to thank groups for all their hard work during the Covid-19 restrictions including the Winchester Basics Bank, Twyford Surgery, and the Westgate School.

20-039: City Councillors' Report – City Cllr C Horrill

City Cllr C Horrill reported on the Government's Planning white paper and emphasised that it was key that the Parish Council should attend the Parish Briefing to make their views known on the Local Plan and the impact of the government's consultation with regard to the large increase in required housing numbers and the consequences on the Littleton Village Design Statement, and the Littleton Conservation area.

City Cllr C Horrill reported on the procedures in place for the Covid-19 threat: Councillors are continued to use conference calls, and 140 officers out of over 400 staff can attend the Council office with social distancing measures in place.

Cllr R Warren raised his concerns about the housing number algorithm described in the Government-white paper, both with regard to the calculation itself and also the indication that it will be implemented immediately. Cllr C Horrill reported that WCC was currently looking into this issue, and also raised the concern that the paper proposes that there will be no duty to co-operate with neighbouring districts; she stressed the importance of getting the balance right for growth in housing and economic opportunities alongside preserving our green spaces.

20-040: City Councillors' Report – City Cllr K Learney

City Cllr K Learney supported Cllr C Horrill's statements on the government white paper particularly with regard to the significance of the increase in the housing numbers from 6500 to over 10000 which explains why the Strategic Options paper was withdrawn as none of the options specified would be able to meet the new targets. Cllr S Learney expected these targets to be introduced very quickly as the government is determined to meet the 300,000 per year housing target by the end of this Parliament.

City Cllr K Learney also referred to the losses that the city council faces due to the lockdown and noted that the Guildhall will remain closed for the next 12 months to help to offset some of the losses. She also noted that the Farmers Market and Antiques Market has moved to the Broadway to allow for improved Covid-19 social distancing. City Cllr K Learney also reported that the City Council had helped Harestock residents who faced flooding in the recent record heavy rain.

Cllr J Biddlecombe reported that the Parish Council had still not received the plans for the Sir John Moore Barracks, and Cllr K Learney agreed that the Parish Council needed to have more information on the plans.

20-041: Minutes of the meeting held 13th July 2020

The minutes of the meeting of 13th July 2020 were presented, and it was **proposed by Cllr J Biddlecombe, seconded by Cllr D Tozer and RESOLVED that the minutes of the meeting held on 13th July 2020 be approved.**

20-042: Matters Arising

The actions from the last meeting were reviewed. The current status of actions is shown at the end of these minutes. No other matters were arising.

20-043: Police Report

PCSO Bidle was unable to attend but sent a report (see Appendix B). It was noted that there were more incidents reported this time, but that was mainly related to the four-month reporting period as reports had been temporarily stopped during the lockdown. Cllr D Tozer asked if the Parish Council could receive further information on the items listed as "under investigation", and Cllr S Burgess suggested that the Parish Council should take a more active role in monitoring crime and disorder matters, and that he would be pursuing this as part of the roles and responsibilities matrix.

Action: Clerk to ask PCSO Bidle whether the outstanding issues mentioned in the September police report are still under investigation.

20-044: Planning

a. New Applications.

The planning schedule for August was circulated and discussed. The Parish Council resolved not to raise any objections for 20/01774/PNHOU (Jupiter, 5 Harestock Close, Winchester), 20/01453/HOU (Hamptworth, New Road, Littleton), 20/01587/HOU (17 Priors Dean Road, Harestock) and 20/01441/HOU (31 Priors Dean Road, Harestock).

b. Existing Applications.

It was noted that applications 20/01105/FUL, 20/01395/TPO, and 20/01193/TPO previously reviewed by the Parish Council have now been approved by WCC, and 20/01142/TPO was refused permission. Additionally, it was reported that the applicant for 20/01141/FUL has now withdrawn the application.

c. Enforcement Matters.

The Parish Councillors reviewed the open enforcement cases and noted that the appeal for 17/00271/USE (Barclays, Main Rd, Littleton) had not been successful and that the enforcement is still valid. Cllr J Biddlecombe reported that the Airbnb website for Barclays shows no future bookings after 19th September 2020.

20-045: Parish Council Payments

a. July and August Payments Lists.

The latest payments lists for July and August (see Appendix C) were presented for consideration, and after some discussion were accepted. **It was therefore proposed by Cllr K Learney, seconded by Cllr G Sallis and RESOLVED that payments on the July and August payment schedules should be endorsed.**

b. September Payments for approval.

The Parish Clerk reviewed the arrangements for the Parish Council Insurance renewal including the updated buildings valuation and asset register. The invoice for £3,521.66 from Came & Company for this year's renewal was then presented and it **was proposed by Cllr J Biddlecombe, seconded by Cllr P Cunningham and RESOLVED that the Insurance Renewal invoice of £3,521.66 should be paid.**

Cllr D Tozer asked if the risk register had been reviewed as part of the preparation for the insurance renewal and the Clerk reported that the status of each risk had been checked and updated where appropriate, but no new risks had been added. It was agreed that the Chair and Clerk would investigate if any new risks should be added to the register.

Action: Cllr S Burgess and the Clerk to review the risk register to check if new risks need to be added.

It was also noted that there had not been any further updates from the insurance company regarding the claim for damages from an incident at the overhead barrier gate.

c. Finance and General Purposes Meeting Draft Minutes.

The draft minutes of the Finance and General Purposes meeting on 9th September was noted. The issue raised in the minutes regarding the transfer of £500 from general reserves into this year's training budget was considered, and it was proposed by Cllr J Burgess, seconded by Cllr D Tozer and **RESOLVED that £500 would be transferred from general reserves into the training budget.**

Additionally, the minutes highlighted the request from Citizens Advice for a grant of £100 and it was resolved that this did not meet the criteria in the LHPC Grant policy.

d. National Joint Council (NJC) announcement on salary and holiday allowance.

The Parish Council reviewed the new conditions for the Clerk's remuneration as specified in the NJC announcement and it **was proposed by Cllr J Biddlecombe, seconded by Cllr D Tozer and RESOLVED that the new conditions as specified in the NJC announcement should be accepted and backdated to April 2020.**

e. WCC Covid-19 Grant.

The Chair reported that the Covid-19 grant from Winchester City Council had now been returned and that he had an action from the Finance and General Purposes Committee to review this with the Sports Club Treasurer.

20-047: Estates Working Group

a. Cllr P Highfield reported on the progress of the Estates Working Group and hi-lighted some of the actions that are in progress including the investigation of the storage space requirements for the Sports

teams, and the preparation for a new Grounds Maintenance Contract. The next meeting is planned for 1st October.

- b. Cllr P Highfield presented two quotes for replacing the posts in the overflow car park with knee-high fencing and a yellow gate that would match the existing fencing and gate in the main car park. After some discussion, it was **proposed by Cllr P Highfield, seconded by Cllr J Biddlecombe and RESOLVED that the Fencing Direct quote should be accepted at £3,575.35 provided confirmation is received that the work will be an exact match for the existing fencing, and if this is not the case the council would accept the South Coast Fencing quote of £4,116.80 instead.**
- c. The Clerk reviewed the three quotes that had been received for the fencing repairs at the Harestock football field and unfortunately only one of the contractors was able to repair the gate as well as the fence. It was **therefore proposed by Cllr P Highfield, seconded by Cllr J Biddlecombe and RESOLVED that Fencing Direct, with a quote of £1,194.72, would be chosen as the contractor to repair the front elevation of the Harestock football field fencing.**

20-048: Climate Change Working Group

- a. The Climate Change Working Group report, and the open space audit report were noted, and Cllr D Tozer hi-lighted some important considerations in both reports.
- b. Cllr D Tozer presented information on the Woodland Trust Tree Charter initiative, and after a unanimous vote, it was agreed that the Parish Council would become a Tree Charter Branch.
- c. The WCC Greening Campaign was discussed and it was agreed that this was an interesting proposal and that more investigation is needed.
- d. Cllr D Tozer referred to the open space audit, and a proposal to consider the selection of open spaces HE19, HE24, and L2 referred to in the audit as initial sites of wildflower areas for submission to the WCC 2021 Biodiversity Action Plan. In general, the Parish Council approved of the plan however Cllr D Tozer was asked to provide cost figures and further investigate the proposed sites especially with regard to open space L2 due to underground sewerage works.

Action: Cllr D Tozer to submit more details for the proposed open space sites HE19, HE24, and L2.

20-049: Parish Council Reports

- a. The Millennium Memorial Hall.
Cllr J Burgess reported that the pre-school has now recommenced for the Autumn term, and recruitment is going well. Cllr J Biddlecombe stated that the refurbishment work was almost complete apart from the cleaning of the ventilation system. The heating system is now much improved and the controls are very user-friendly.
- b. Transport, Traffic & Civil Engineering.
Cllr J Biddlecombe reported that we have had approval from Hampshire County Council for the eight proposed sites for the speed camera in the Parish, and he provided costings for two options for the purchase of new speed cameras. Option 1, using a battery-powered camera at £4,150; Option 2 at £8,155 using both a Solar-powered camera and a backup battery-powered camera where the Solar-powered Camera cannot be used due to overhanging trees. He also noted that both options would allow the council to download data from the cameras to record the traffic speeds on the road.
Cllr J Biddlecombe proposed, and Cllr G Sallis seconded that LHPC should implement a new Speed Camera scheme and Option 2 should be chosen as the preferred solution, which was unanimously agreed by the whole council.
- c. Environment (Residents Issues).
Cllr S Burgess reported that the groundwater level is 1.5m higher in comparison to last year's figure at this time; therefore this could become a real issue for residents if there is much rain over the winter.

Action: Cllr S Burgess to contact the HCC Flood Alleviate Scheme team for information on the latest status.

20-050: Clerk Notices

a. Parish Council Vacancies.

The Clerk noted that there were now two vacancies following the recent councillor resignations and said that she will notify the governance manager at Winchester City Council, and start the co-option process by advertising the casual vacancies.

b. Anti-social behaviour in the Recreation Ground Car Park.

The clerk noted that there had been another report of speeding in the car park and that a number of residents had noticed evidence of drug usage with cigarette butts and small plastic packages in the overflow car park. She had informed the police and is preparing a report to outline some suggested actions.

c. Councillors Duties and Responsibilities Matrix (preparation for AGM).

The latest duties and responsibilities matrix has been distributed, and it was noted that there were still a few positions that need to be filled.

d. Website Accessibility.

The clerk hi-lighted new legislation, which requires the Parish Council to make the LHPC website as accessible as possible for those users with disabilities who might find it difficult to access information online. She reported that the webmaster had already produced a draft accessibility statement that must be on each page of our website by 23rd September 2020. The LHPC Website will be updated with an accessibility button which can be used to modify fonts and colours to make the website easier to read. The next step is to modify all documents which were uploaded after 23rd September 2018 and-convert them to either accessible pdf or html formats.

e. Harestock telephone box adoption.

The clerk noted that although the council had previously decided not to adopt the Harestock telephone box approximately 18 months ago, Winchester City Council has now forwarded another request from BT regarding the removal of the payphone near the Harestock shops. After some discussion, the council unanimously confirmed their previous decision and agreed the telephone box would not be adopted.

f. Memorial bench in the Recreation Ground.

The clerk noted that there had been a request from a parishioner for a memorial bench to be placed near the car park knee high railing and facing the cricket pitch. This had previously been discussed by the Finance and General Purposes Committee, and it was proposed by Cllr P Highfield, seconded by Cllr G Sallis and RESOLVED that the council agrees that the parishioner can install a memorial bench in the recreation ground at their own expense.

It was agreed that this would be the last bench that would be fitted into the Recreation Ground outside of a wider strategy for benches.

20-051: Items for noting, AOB, or for inclusion on next month's agenda:

The clerk noted that there had been positive feedback from parishioners regarding the Parish Council's distribution of the information leaflet describing the HCC aggregate recycling planning application.

20-052: Date of Next Meetings:

Parish Council Meeting (AGM): 7 pm, 12th October 2020 via Zoom conference call.

The meeting closed at 21:56.

20-053: Summary of Actions

Table 1: Open Action Points.

ID	Owner	Action Points (Open)	Status
Sept.1	Cllr SB	Cllr S Burgess to arrange an on-site meeting to follow up on a resident's concerns about local roads.	New
Sept.2	Cllr SB	Cllr S Burgess to revise the LHPC response to 20/01765/HCS and submit it to the HCC planning department.	New
Sept.3	Clerk	Clerk to pursue with Cllr J Warwick any feedback from the Littleton wheelchair survey.	New
Sept.4	Clerk	Clerk to ask PCSO Bidle whether the outstanding issues mentioned in the September police report are still under investigation.	New
Sept.5	Clerk & Cllr SB	Cllr S Burgess and the Clerk to review the risk register to check if new risks need to be added.	New
Sept.6	Cllr DT	Cllr D Tozer to submit more details for the proposed open space sites HE19, HE24, and L2	New
Sept.7	Cllr SB	Cllr S Burgess to contact the HCC Flood Alleviation Scheme team for information on the latest status.	New
July.1	Estates Team	To consider water usage at the recreation ground, and investigate the possibility of separate meters. 14Sep20: In progress.	Open
July.2	Cllr SB	Cllr S Burgess to investigate safety at Deane Down Drove with the residents who raised the safety issue. 14Sep20: Discussions held with the resident.	Open
July.3	Cllr SB	Cllr S Burgess to review the responsibilities matrix with the new councillors to discuss specific roles. 14Sep20: In progress.	Open
July.5	Cllr KL	Cllr K Learney to identify DIO contacts for Sir John Moore's Barracks site planning. 14Sep20: In progress.	Open
July.7	Cllr SB	Cllr S Burgess to distribute the current issues being addressed in the Estates Working group action plan. 14Sep20: Meeting planned for 1 st October 2020.	Open
Mar.1	Cllr SB	Cllr S Burgess to provide further details on the LHPC Communications Strategy and LHPC Website development. 15Apr20: A meeting on 9 Mar 20 was held with Cllr's Burgess, Martin, Tozer, and Kearney to discuss the communications approach. The requirements statement for LHPC Web and email development was sent to LHPC Webmaster for feasibility comments. The Covid-19 Pandemic stopped proposed newsletter delivery to Littleton & Harestock households advertising the Annual Meeting, the LHPC Web, Email Registration, and Climate Change activities. 22June20: Proposals for the web updates have been received and Cllr S Burgess will circulate them. 13Jul20: In progress. 14Sep20: Cllr G Sallis to take the lead of the Communications Working Group.	Open
Mar.9	Clerk	The Clerk to approach the cleaner with a proposal for cleaning Bradley Rd playground. 15Apr20: Awaits reopening of Bradley Road Playground. Note: The clerk has discussed the matter with the cleaner, and he is considering it, but his time is constrained, and he would only be able to do this during the weekend when the playgrounds are likely to be busy. We may need an alternative option. 13Jul20: The cleaner is currently cleaning both Bradley Road and Littleton playgrounds, and the gym equipment once a week as part of Covid-19 support. He is unlikely to be able to continue this when cleaning of the main part of the Pavilion and office is resumed 14Sep20: LHPC no longer carrying out Covid-19 cleaning based on WCC feedback. LHPC will keep this under review.	On hold

Table 2: Closed Action Points.

ID	Owner	Action Point (Closed)	Status
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July.4	Cllr SB	Cllr S Burgess to forward to Cllr K Learney and Cllr L Martin the plan from the Littleton Village Design Statement which includes the areas of special interest in the Flowerdown estate. 14Sep20: Done.	Closed
July.6	Cllr SB	Cllr S Burgess to submit the Parish Council response to HCC for the application 20/01188/HCS. (Down Farm Aggregate Recycling Crusher). 14Sep20: Done.	Closed
July.8	Cllr KL	Cllr K Learney to forward the map of the City Council owned land which should include the open spaces that are either owned or maintained. 14Sep20: Done.	Closed
July.9	Cllr DT	Cllr D Tozer to write up the results of his Harestock open spaces survey and forward it to Cllr S Burgess, and Cllr R Warren. 14Sep20: Done.	Closed
July.10	Clerk	The Clerk to identify any documents on the Parish Council PC related to the anaerobic digester. 14Sep20: Done. Documents not relevant.	Closed
June.1	Cllr SB / Clerk	Cllr S Burgess (Parish Council Chairman) and the Clerk to formally sign off on the AGAR documentation. 13Jul20: In progress. 14Sep20: Done.	Closed
June.2	Clerk	Clerk to submit the required AGAR documentation to the external auditor. 13Jul20: Final variance document to be completed before sending off. 14Sep20: Done.	Closed
June.4	Cllrs JBi/PH	Clerk to inform Cllr J Warwick about the problems with the Main Rd pavements, especially for wheelchair users, and parents with buggies/prams 13Jul20: Cllr J Warwick suggested a map of the key problem areas. Cllr J Biddlecombe and Cllr P Highfield agreed to investigate with a wheelchair assessment. 14Sep20: Done. Waiting for feedback from HCC. New action (Sept.3) for the Clerk to pursue with HCC.	Closed.
Feb.9	Cllr JBi	Cllr J Biddlecombe to contact HCC regarding licensing a new speed camera. 15Apr20: Nothing to report 22June20: Covid-19 has prevented further action on this item 13Jul20: Cllr J Biddlecombe has not had a response from Hampshire County Council, and he has contacted County Cllr J Warwick to escalate the issue. 14Sep20: Done. Information received, and a proposal for LHPC cameras is available.	Closed

Appendix A. County Councillor Report - Cllr J Warwick Winchester Downlands September 2020

Climate change: Hampshire County Council has announced the first initiatives to help Hampshire residents reduce their carbon footprint. Community projects include a **Telephone Helpline** offering advice from energy choice to insulation, establishing a **Community Energy Network** across Hampshire, and a **Targeted Residential Solar Group Buying Scheme**. Parishes and communities are encouraged to take part in the sustainable community **Greening** campaign (<http://www.greening-campaign.org/>). The climate change **Action Plan** is due to be presented to the HCC Cabinet on 29th September.

<https://www.hants.gov.uk/landplanningandenvironment/environment/climatechange>

Hampshire Highways are now re-using recycled material from old roads. Materials are screened, crushed, and blended cleanly and quietly ready for re-use. With around 5,500 miles of roads, this will make a significant contribution to reducing our carbon footprint. Over 40 new temporary footpaths and cycleways have been installed across Hampshire. HCC has bid for £3.45 million from Government to build more highways schemes to support social distancing, encourage walking and cycling, and assist economic recovery.

<https://www.hants.gov.uk/News/21082020TransportPopUps>

Emergency Response teams responded to areas of flash flooding clearing debris from gullies following the heavy storms across Winchester. Further information and advice are available below:

<https://www.hants.gov.uk/community/emergencyplanning>

<https://www.hants.gov.uk/News/yourhampshire/yhnov19keepinghampshiremoving>

Meanwhile, the **Household Waste Recycling Centres** have safe social distancing measures in place for staff and residents. Only book the slots you need and it's easy to cancel a booking if you change your mind. Booking slots are available up to seven days in advance.

Councillor Grants opened early this year in response to the COVID19 outbreak to help support our communities. My grants have supported the following Charities and Projects:

- Winchester Youth Counselling (Telephone Support Session)
- The Winchester Basics Bank (Additional support during COVID19 lockdown)
- Chat-Tea Café Badger Farm (Help to supporting isolating individuals)
- Wessex Cancer Trust (Offering remote services for those affected by cancer)
- MHA Winchester (Supporting the Live at Home COVID19 response)
- Sparsholt Hall (Contribution towards audio visual equipment to stream remote events)
- Compton and Shawford Parish Council (joint contribution towards rangers at the Lock)
- Otterbourne Parish Council (contribution towards the Safe Crossing scoping work)
- Play to the Crowd -Theatre Royal (joint contribution towards their emergency appeal and COVID reopening).

Appendix B. Crime Report for Littleton & Harestock - Prepared by PCSO 12660 Bidle

Anti-Social Behaviour

24/05/2020 – Neighbour dispute reported, The Hallway, Littleton. Resolved by WCC.

13/06/2020 – Report of youths drunk in recreation ground car park, Littleton.

11/07/2020 – Report of ASB from a resident claiming others parking in his space, Taplings road. (parking not a police matter)

14/07/2020 – Report of loud bangs heard outside house, Police attendance discovered broken eggs found, reassurance and safeguarding complete, Froxfield Close.

14/07/2020-15/07/2020 – Report of eggs being thrown at property overnight, Buriton road.

15/07/2020-16/07/2020 – Report of eggs being thrown at a car overnight, Buriton road.

Between 17/07/2020-08/08/2020 – Report of ongoing issues with groups in cars racing off from recreation ground car park, Main Road Littleton.

Burglary

04/06/2020 – Report of Burglary at Littleton Stud Farm. Gates rammed, locks damaged but nothing was taken. Under Investigation.

27/07/2020 – Report of garage broken into, Grayshott Close.

27/07/2020 – Report of garage broken into, Chawton Close.

27/07/2020 – Report of Garage broken into and motorbike, 2 bicycles and tools stolen, Buriton Road. Under Investigation.

27/07/2020 – Report of garage broken into, Golf clubs were stolen, Buriton Road. Under Investigation.

17/08/2020 – Report of garage broken into, 2 persons seen, Grayshott Close. Under Investigation.

Between 28/08/2020-30/08/2020 Report of garage broken into, entry gained but nothing was stolen. Chawton Close.

Signed: _____ Date: _____

Criminal Damage

15/06/2020 – Report of Criminal damage, domestic-related. Under Investigation. Upton Grey Close.

21/06/2020 – Report of Criminal Damage Abbots Anne road, Ball barings found in the garden having hit the window. Under Investigation.

31/07/2020 – Report of Criminal Damage, domestic related. North Drive – Under Investigation.

26/08/2020 – Report of Criminal Damage, persons frustrated with Internet box in the street, Buriton Road. Under Investigation.

Drugs

03/06/2020 – Report of package intercepted by Border Force going to address in Priors Dean Road. Drugs seized and persons dealt with.

03/07/2020 – Police search of a vehicle in Recreation grounds car park, Littleton. Search located Cannabis, Offender dealt with by Community Resolution.

Theft from motor vehicle

17/06/2020 – Report of Theft from vehicle, attempt to steal the catalytic converter.

Between 18/06/2020-22/06/2020 Report of exhaust being stolen from a vehicle. Priors Dean Road.

19/06/2020 – Report of overnight theft of Catalytic converter. Priors Dean road.

27/06/2020 – Report of Power tools stolen from a vehicle, Paddock View. Under Investigation.

23/07/2020 – Report of theft of tools from a vehicle whilst working. Grayshott Close.

30/07/2020 – Report of van broken into. Grayshott Close.

Appendix C. Payments for endorsement (Confidential information not shown)

Table 3: LITTLETON & HARESTOCK PARISH COUNCIL – Payments in July 2020

Date	Ref	To Whom	Details of Payment	Total (£)	VAT (£)	Net (£)
02.07.20	68	British Gas	Office Electricity for 18/05/20 - 18/06/20	10.80	0.51	10.29
06.07.20	69	WCC	Council tax on Parish Office	71.00	-	71.00
07.07.20	70	Factotum Village	Four new sign boards / general maintenance	67.49	-	67.49
07.07.20	71	Business Stream	Water Services (16 Mar 20 - 23 Jun 20)	1,032.04	-	1,032.04
07.07.20	72	K Rosewell Welding	Repair and refit height Barrier	381.60	63.60	318.00
07.07.20	73	Green Smile Ltd	July grounds maintenance	Redacted	Redacted	Redacted
07.07.20	74	Mainstream Digital	June telephone usage	5.41	0.90	4.51
07.07.20	75	Giant Olive	June Website Updates	200.00	-	200.00
09.07.20	76	K Dacombe	Bradley Rd playground Deep Clean	75.00	-	75.00
16.07.20	77	HALC	Councillor Development Training - Cllr D Tozer	114.00	19.00	95.00
14.07.20	78	British Gas	Sports Pavilion Electricity for June 2020	46.57	2.22	44.35
16.07.20	79	DIO	Rent for Harestock Football Field	1,000.00	-	1,000.00
09.07.20	80	Zoom	Zoom Pro Monthly Charge 8/07/20 - 7/08/20	14.39	9.68	48.39
16.07.20	81	HMRC	Tax & NI on July salaries	Redacted	Redacted	Redacted
22.07.20	82	Cartridge People	Colour ink Cartridge for Canon MX395	22.99	3.83	19.16
27.07.20	83	S Covill	Cleaner's salary July	273.00	-	273.00
27.07.20	84	L Fielding	Clerk's salary July	1,061.71	-	1,061.71
27.07.20	85	BT	1 Jul - 30 Sep 2020: Broadband	111.60	18.60	93.00
27.07.20	86	L Fielding	Clerk's expenses July	39.91	1.27	38.64

Table 4: LITTLETON & HARESTOCK PARISH COUNCIL – Payments in August 2020

Date	Ref	To Whom	Details of Payment	Total (£)	VAT (£)	Net (£)
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Signed: _____ Date: _____

03.08.20	87	SLCC	CILCA registration	350.00	-	350.00
05.08.20	88	WCC	Council tax on Parish Office	71.00	-	71.00
05.08.20	89	Giant Olive	July Website Updates	200.00	-	200.00
05.08.20	90	Geosphere Ltd	Parish Online Subscription 28/07/20 - 28/07/21	226.80	37.80	189.00
05.08.20	91	Green Smile Ltd	Cut Hedge near Entrance Gate	36.00	6.00	30.00
05.08.20	92	True Potential	Pension Payment for July	96.32	-	96.32
05.08.20	93	True Potential	Pension Payment for August	96.32	-	96.32
07.08.20	94	Green Smile Ltd	August grounds maintenance	Redacted	Redacted	Redacted
07.08.20	95	WCC	Dog bin emptying Apr-June 20	420.00	-	420.00
07.08.20	96	Eurooffice	Ink Cartridges for MX395/ip8750 printers	49.02	8.17	40.85
07.08.20	97	British Gas	Office Electricity for 18/06/20 -24/07/20 (Estimated)	27.78	1.32	26.46
11.08.20	98	MS Digital	August telephone usage	4.99	0.83	4.16
11.08.20	99	HMRC	Tax & NI on August salaries	Redacted	Redacted	Redacted
13.08.20	100	Littleton Landscapes	Littleton Pond Maintenance 2/06/20 - 28/07/20	144.00	24.00	120.00
13.08.20	101	Stewart Harfield	Engraving of the Chairmans Honours Board	30.00	-	30.00
13.08.20	102	Green Smile Ltd	Spray invasive weeds near Pavilion	24.00	4.00	20.00
17.08.20	103	British Gas	Sports Pavilion Electricity for July 2020	38.91	1.85	37.06
25.08.20	104	S Covill	Cleaner's salary August	273.00	-	273.00
25.08.20	105	L Fielding	Clerk's salary August	1,062.11	-	1,062.11
25.08.20	106	Trinity Rose Chartered Surveyors	Valuation of Parish Buildings	720.00	120.00	600.00
25.08.20	107	Green Smile Ltd	Trim hedges near the tennis court	36.00	6.00	30.00
25.08.20	108	WCC	Playground inspections for July	197.76	32.96	164.80
27.08.20	109	Biffa	Waste & Recycling collection 26/09/20 - 26/03/21	798.78	66.56	732.22